

# Guilden Sutton Church of England Primary School



*'Love and Justice for All'*

*'And what does the Lord require of you? To act justly and to love mercy and to walk humbly with your God.'* Micah 6:8.

*through the teachings of Jesus all can flourish spiritually, emotionally and academically throughout life, living out love and justice for all.*

## Governing Body Meeting Terms of Reference 2024- 2025

### Objectives

- To agree constitutional matters, including procedures where the Governing Body has discretion
- To recruit new members as vacancies arise and to appoint new governors where appropriate
- To hold at least three Governing Body meetings a year
- To elect or remove the Chair and Vice Chair
- To appoint or remove a Clerk to the Governing Body
- To suspend a Governor
- To establish the committees of the Governing Body and their terms of reference
- To appoint or remove a Chair of each committee
- To appoint or remove a Clerk to each committee
- To appoint, suspend or remove a Headteacher
- To make decisions on the alteration, closure or change of category of the school
- To oversee and keep under review all aspects of the school operation and development and to make decisions on matters that have not been delegated to a committee, group or individual
- To decide, review and approve annually which functions of the Governing Body will be delegated to committees, groups and individuals

- To receive reports from any individual or committee to whom a decision has been delegated and to consider whether any further action by the Governing Body is necessary
- To approve the School Development Plan and Prospectus

**Note:** Matters highlighted in **bold** cannot be delegated to a committee or an individual

### **Timings**

Frequency: Once per term

Duration: 2 Hours

### **Membership**

As per the Instrument of Government

### **Disqualifications**

As per Regulation 20 and Schedule 6 of the Constitution Regulations

### **Quorum**

One half of the Governors in post